



*William Cass, P.E.
Commissioner*

*THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION*



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Assistant Commissioner
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Deputy Commissioner*

Date: January 23, 2023

To: Regional Coordination Councils and Lead Agencies

From: Fred Butler, Public Transportation Administrator

Re: SFY 2024-2025 FTA SECTION 5310 RCC PROGRAM APPLICATIONS – **Due March 7, 2023**

GENERAL INFORMATION

The Department of Transportation announces the availability of Federal Transit Administration (FTA) Section 5310 “Enhanced Mobility of Seniors & Individuals with Disabilities” funds specifically made available to the eight NH Regional Coordinating Councils (RCCs) to support coordinated transportation services in their [regions](#). These funds are allocated by formula distribution to each region but will not supplant the traditional Statewide 5310 Capital (vehicle) program.

This solicitation will result in a new two-year contract for each region. Each RCC must identify a single Lead Agency that will apply for these funds on behalf of the region by submitting a 5310 RCC Program application with required attachments. The Lead Agency must ensure their application clearly illustrates the regional scope of services to be provided with these funds. Regions must meet to discuss the existing projects, evaluate what is and isn’t working, and make decisions for the next two years relative to the Lead Agency and projects.

Projects shall be derived from the locally developed coordinated public transit-human plan to maximize the program’s collective coverage by minimizing duplication of services (per FTA Circular [9070.1G](#) Chapter II Program Overview 6. c (3) Coordination Provisions).

ELIGIBLE PROJECTS

The following project types are eligible for the Section 5310 RCC funds:

- **Capital/mobility management projects** (80% Fed)
- **Contracted services (operating)** (80% Fed)
- **Regional Mobility Managers** (80% Fed; Effective 100% Fed pending toll credit approval)

Projects are eligible at 80% Federal/20% Local funding given FTA’s concurrence that the Department is in effect purchasing transportation services from each region. Thus, any operating expenses, whether incurred by a Lead Agency or a contracted provider within the region, are eligible up to a maximum 80%/20% ratio.

Notes:

- 1) Currently funded Mobility Management (MM) activities remain eligible and are further defined in the Department's accompanying guidance on NHDOT's grants [website](#).
- 2) In cooperation with the Statewide Coordinating Council (SCC), NHDOT intends to transfer additional FHWA Flex funds for regional mobility managers based on the SCC's recommendation.
- 3) Properly documented in-kind match is permitted consistent with Federal [guidelines](#) and accompanying Department [guidance](#).

AVAILABLE FUNDING

The total funding available for regional distribution is **\$2,407,755** per State Fiscal Year (SFY). The regionally allocated funds being made available under this solicitation are comprised of apportioned FTA Section 5310 funds as well as Federal Highway Administration (FHWA) "Flex" funds transferred to FTA to supplement 5310-related service statewide. All Flex funds are contingent upon transfer approval by FHWA and FTA.

The funding was allocated by region based on previous contract amounts, with allocations based on regional populations of seniors (65+) and those between the ages of 0-64 with disabilities.

A summary of the Federal funding available to each region is as follows:

5310 RCC FUNDS		Available FTA Funds SFY 2024 (July 1, 2023 – June 30, 2024)	Available FTA Funds SFY 2025 (July 1, 2024 – June 30, 2025)
Region 1	Grafton-Coos	\$273,100	\$273,100
Region 2	Carroll County	\$169,200	\$169,200
Region 3	Mid-State	\$358,500	\$358,500
Region 4	Sullivan County	\$152,100	\$152,100
Region 5	Southwest/Monadnock Region	\$245,300	\$245,300
Region 7	Nashua Region	\$232,300	\$232,300
Region 8	Southern NH Region	\$528,300	\$528,300
Region 10	ACT (Seacoast) Region	\$449,000	\$449,000
Total		\$2,407,800	\$2,407,800

Note: Nashua UZA also receives directly apportioned 5310 funding not included in the amounts listed.

APPLICATION DUE DATE & ADDITIONAL INFORMATION

Applications for the RCC-allocated funds may be submitted to the Department at any time before **March 7, 2023**, to ensure a contract start date of July 1, 2023. Applications submitted after that date may result in a contract that does not receive Governor & Council approval until after July 1st and will therefore result in a contract that will not go in effect until the date of that subsequent G&C meeting.

Submit applications via email to Fred Butler, Public Transportation Administrator, at Frederick.J.Butler@dot.nh.gov. Be sure to include all required attachments with the application.

For more information about the FTA Section 5310 funds distributed via RCCs, please visit NHDOT's grants [webpage](#) or contact Fred Butler via email or via phone at 603-271-2565.