

ACEC/NHDOT Highway Design Sub-Committee

Mission:

To Promote Consistency, & Communicate Issues of Common Concern between the DOT and the Consulting Community, with a focus on the **Roadway Design Process, Specific Technical Design Elements, Innovations, and Contract Delivery Methods.**

Sub-Committee Responsibilities:

1. To solicit the NH Highway Design community for items/issues of concern. (Items to be added to the agenda.)
2. To Resolve issues and effectively disseminate the information to the NH Highway Design community.
3. To provide meeting minutes on web page
4. Sub-Committee members are expected to attend meetings and to come prepared to those meetings. Members will have assignments that require independent or collaborative work between meetings.
5. Foster mutually beneficial training opportunities

MEETINGS

- The Highway Design Sub-Committee will meet at the very least quarterly and more frequently as needed. Minutes will be posted on the sub-committee's web page.
- A scribe will be chosen at the beginning of each meeting
 - Consulting firm on odd months
 - NHDOT on even months

CHAIR & VICE CHAIR

- The Sub-Committee Chairperson will be the Administrator of Highway Design.
- The Sub-Committee Vice Chairperson will be a member from a consulting firm and chosen at the first meeting of the New Year, with a term of 1 year.
- The Chairperson will be responsible for setting agenda items and facilitating the meeting.
- The Vice Chairperson shall assume the responsibilities of the chairperson should the chairperson not be in attendance at one of the meetings.

STANDING MEMBERS

This sub-committee will consist of 12 regular members.

- 6 members will be NHDOT Highway Design employees to be appointed by the Administrator of Highway Design.
 - Members will serve a 3 year term.
- 6 members will be NH member consulting firms to be appointed by Executive Director of NH-ACEC
 - Members will serve a 3 year term.
- Should a committee member change positions or firms, a replacement committee member , if needed, shall be designated by the Chair and Executive Director of NH-ACEC

Inaugural Members:

NHDOT

- Jim Marshall, Administrator Highway Design (Chair)
- Margarete Baldwin, NHDOT Term Expiration: December, 2021
- Ronald Grandmaison, NHDOT Term Expiration: December, 2021
- Tobey Reynolds, NHDOT Term Expiration: December, 2022
- Leah Savage, NHDOT Term Expiration: December, 2023
- Corey Spetelunas, NHDOT Term Expiration: December, 2023

NH Consulting Engineering member firm

- Brian Colburn, McFarland Johnson Term Expiration: December, 2023
- Linda Greer, Fuss & O’Neill Term Expiration: December, 2021
- Roger Krahn, Kleinfelder Term Expiration: December, 2022
- Benjamin Martin, VHB Term Expiration: December. 2023
- Clint Mercer, Jacobs Term Expiration: December, 2022
- Jenifer Mercer, GM2 Term Expiration: December, 2021