

**STATE OF NEW HAMPSHIRE**  
**INTER-DEPARTMENT COMMUNICATION**

**FROM:** XX, P.E.  
Chief of XX

**DATE:** August 25, 2022

**AT (OFFICE):** Department of Transportation  
Bureau of Highway Design

**SUBJECT:** Conway  
X-A000(940)  
15745

**TO:** Peter E. Stamnas, P.E.  
Director of Project Development

**MEMORANDUM**

Enclosed please find two copies of the Municipal Work Zone Agreement between the Town of Conway and the Department on the above noted project, for your signature.

This agreement has been developed in conjunction with and is consistent with the Federal Highway Administration 23 CFR Part 630 and the Department's "Flagger and Uniformed Officer Use in Work Zones Policy" as they pertain to temporary traffic control.

Upon receipt of the signed agreements, they will be distributed to the Bureau of Construction and the Municipality. A copy of the original will be retained in our office and used in the administration of this contract.

Should you have any questions, please feel free to call me (271-XXX).

Enclosures