

# **ROAD SAFETY AUDIT APPLICATION**

This application is intended to identify locations within the state of New Hampshire that are experiencing fatal or serious injury crashes on public roads for improvement consideration through Road Safety Audits (RSA) utilizing the Highway Safety Improvement Program (HSIP).

The purpose of the HSIP is to achieve a significant reduction in fatalities and serious injuries on all public roads through highway safety improvement projects. All applications require approval through the local New Hampshire Department of Transportation (NHDOT) District Engineer, Regional Planning Commission (RPC)/Municipal Planning Organization (MPO), and Municipality prior to submission.

Once received, the submitting municipality will be notified to acknowledge receipt by the New Hampshire Department of Transportation's Safety Section.

Prior to prioritization for HSIP Funding, all applications will undergo review by the NHDOT Safety Section for completeness and concurrence of the details provided. Every application will be further evaluated by the HSIP Committee, which includes members from the NHDOT (Safety Section, Highway Design, Highway Maintenance, Planning and Community Assistance, and Traffic), Federal Highway Administration (FHWA), RPC/MPO representatives, and local agencies

As safety can be a time-sensitive issue, applications will be reviewed independently against a scoring rubric on a quarterly basis but can be submitted at any time throughout the year. Should the number of qualifying projects exceed the available resources, projects will be retained for a period of up to three (3) years for future consideration. Municipalities will be updated on their application status once review has completed.

Please review the checklist below to ensure that your application includes all required information and approvals. **Failure to provide this information will result in the application being returned to the applicant with a request for the missing information.**

**Quarterly evaluations will occur in January, April, July, and October.**

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## RSA Criteria Checklist:

Crash reports for all fatal or serious injury crashes within the **past 10 years**.

Number of fatalities:

Number of incapacitating injuries:

Total number of known crashes:

Source of crash data:

List of total crashes attached to Application.

Crash diagrams for all crashes attached to Application.

Located on a public road.

No project completed in last 5 years to address safety concerns.

No previous studies indicating desired countermeasures too expensive for this location.

No known projects including the location of this RSA currently in the [Ten-Year Plan](#).

The Average Daily Traffic (ADT) volume for road(s) and turning movements for intersections are attached.

Fully completed checklist and application (on next page).

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Location Specific Information for Proposed RSA:

Municipality:

Regional Planning Commission/Municipal Planning Organization:

Intersection	Spot Location	Other	
Primary Route/Road:		AADT:	Speed Limit:
Intersecting Road #1:		AADT:	Speed Limit:
Intersecting Road #2:		AADT:	Speed Limit:

Justification for RSA Application:

- Reason(s) for requesting RSA:
- Are safety issues more prevalent during certain days and/or times? If so, please provide:
- Does your Agency and/or Municipality have a method to identify and prioritize road safety issues?  
If so, how does this location rank?

Applicant Contact Information:

Name: \_\_\_\_\_ Position/Title: \_\_\_\_\_

Phone Number: \_\_\_\_\_ E-mail: \_\_\_\_\_

Signatures:

\*Municipal Official must have authority to respond to and implement RSA findings.

**Submit Completed Road Safety Audit Application to:**

**By Mail:** William R. Lambert, P.E.  
**Attn:** Highway Safety Administrator  
 NHDOT Bureau of Highway Design  
 7 Hazen Drive, PO Box 483  
 Concord, NH 03302-0483

**By E-mail:** [dot.highwaysafety@dot.nh.gov](mailto:dot.highwaysafety@dot.nh.gov)