ROAD SAFETY AUDIT (RSA) PROCESS FLOWCHART

Road Safety Audit Application Compiled and Submitted to NHDOT

Municipality or Regional Planning Commission (RPC)/Municipal Planning Organization (MPO) Submits Completed RSA Application to NHDOT Highway Safety/Active Transportation Section for Review

Road Safety Audit Application Form

RSA Does Not Move Forward without Town Official's Support

NHDOT Notifies Applicant of RSA Receipt and Evaluates Applications for Completeness and Eligibility

→ NHDOT Highway Safety Section Prioritizes RSA Applications to Identify Highest Safety Concerns

→ NHDOT Presents Selected RSAs to Highway Safety Improvement Program (HSIP) Committee for Approval

RSAs Not Selected at this Step will be Retained and Considered for up to Three (3) Years

Conduct the RSA and Generate Report

NHDOT Determines RSA Facilitator (Consultant or NHDOT)

→ Identify RSA Stakeholders (Facilitator, Owner, Design Team, Local Residents, Etc.)

→ Conduct RSA (Pre-Audit Meeting, Site Review, Identify Observations)

→ Facilitator Generates Draft RSA Report with Study Option Concepts and Benefit/Cost Ratios

→ Facilitator Distributes Draft RSA Report to Stakeholders for Review and Comment

→ Facilitator Compiles Comments and Generates Final RSA Report

Concepts Approval Process and Implementation

NHDOT Presents Concepts to HSIP Committee for Approval
(Approx. One Month After Final Report)

→ NHDOT Presents Concepts to NHDOT Executive Office for Concurrence
(Approx. Two Weeks After HSIP Committee)

→ NHDOT and RPC Present Concepts to Town Officials for Concurrence
(Approx. Two Months After Executive Office)

RSA Concepts Do Not Move Forward Without Support At All of These Stages

Municipality Submits Formal Written Response Supporting None, Some, or All of the RSA Recommendations and Potential Actions Moving Forward

→ Implementation of Near-Term Recommendation(s) and Evaluation of Resulting Improvements to Safety

→ NHDOT Creates HSIP Project, if necessary, to Implement Intermediate-Term/Long-Term Improvements

NHDOT Communicates Status of Road Safety Audit with Muncipality and RPC/MPO Throughout the Entire Process

LEGEND:
Rounded Box: Municipality/RPC/MPO Responsibility
Plaque: RSA Facilitator Responsibility
Banner: NHDOT Responsibility
Trapezoid: Appropriate Responsible Party

Updated December 11, 2023