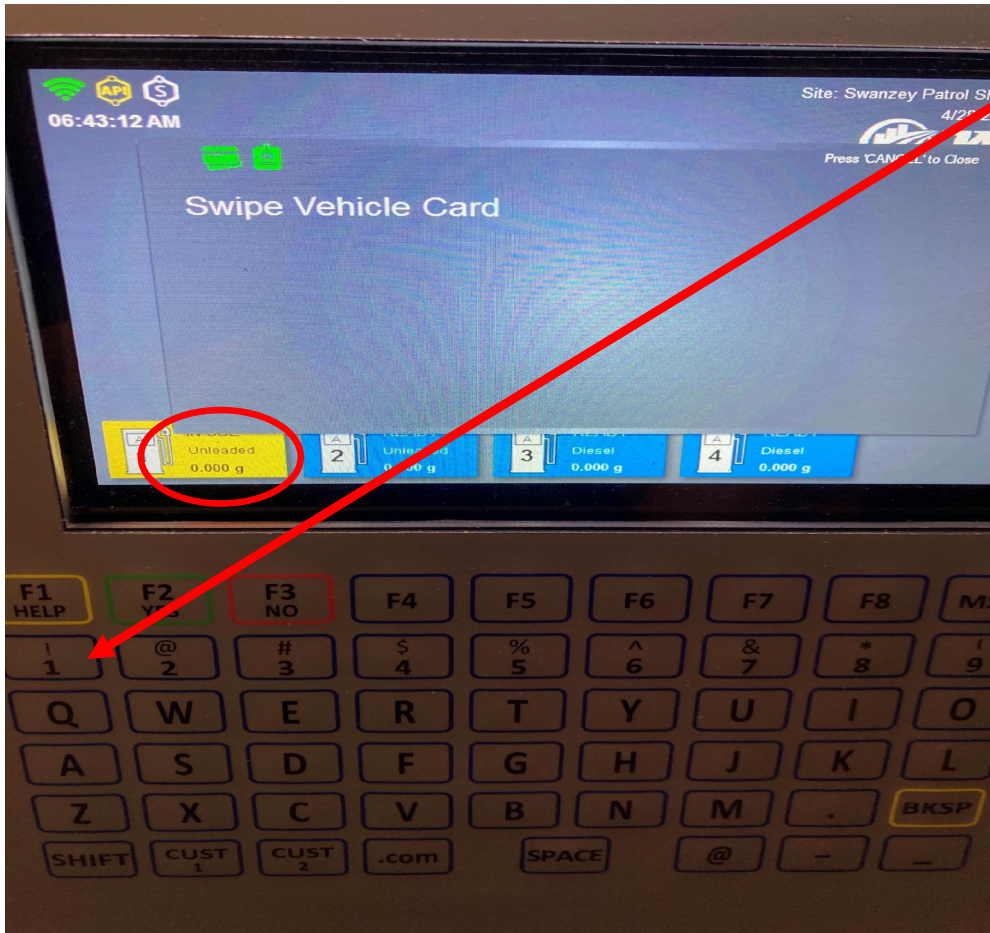


The Fuel Management Terminals



- The EJ Ward terminals and technology have been implemented at NHDOT fuel stations.
- With this transition Fuel Distribution is continuing the use of Vehicle Fob/Tags and a Driver's Pin #s to authorize fueling.

Using Tags



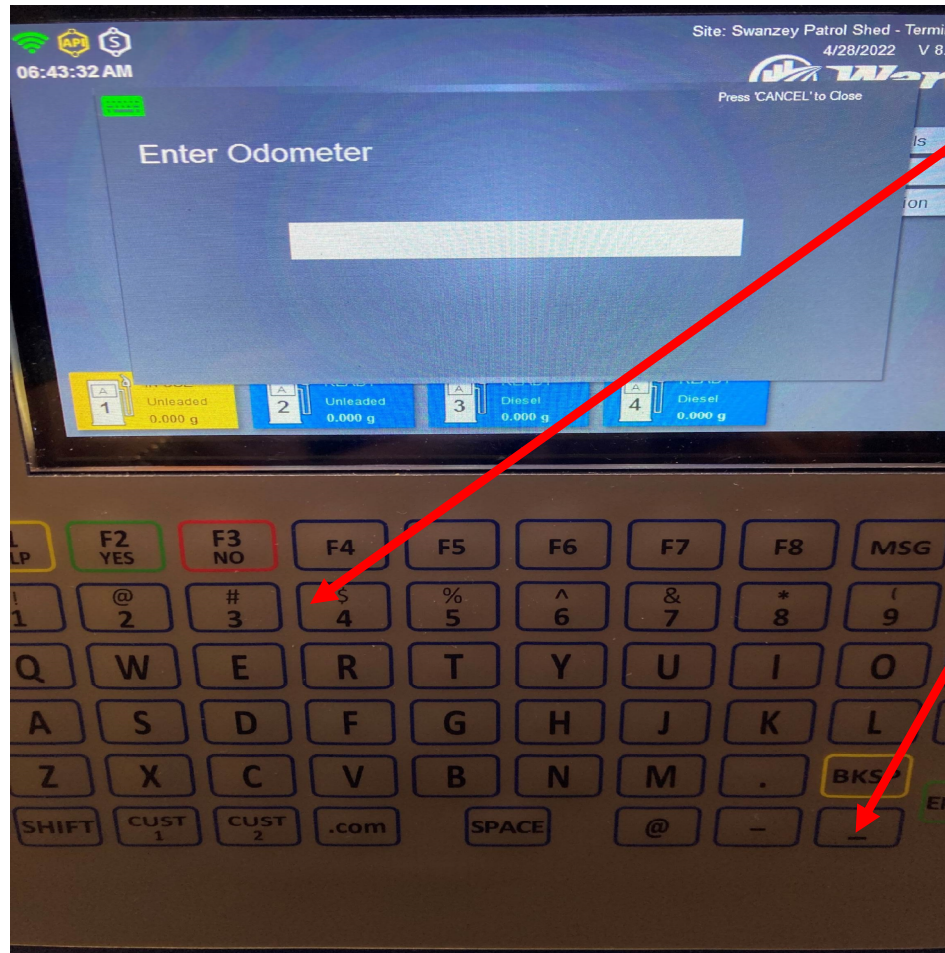
- Enter the pump number. Do not use the Function numbers.
- The pumps are labeled for the product they dispense.
- The pump Icon will also display the gallons pumping, which is a good double check.

Using Tags



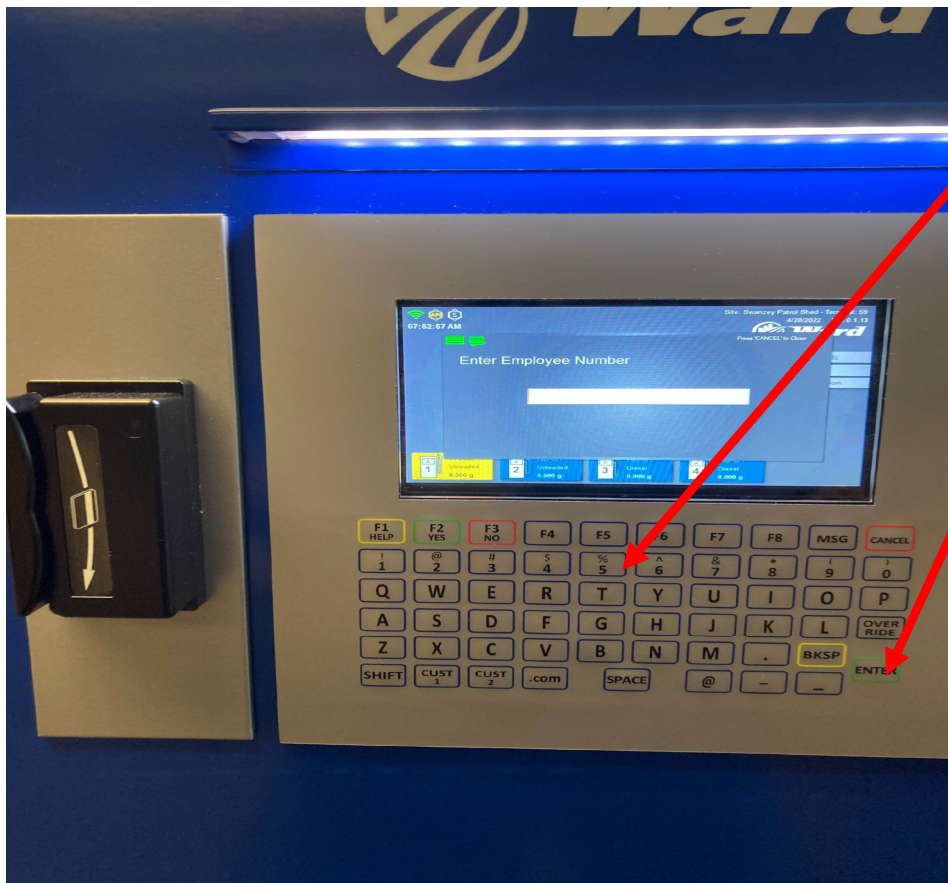
- Hold the Fob/Tag flat against Tag Reader (black HID strip).
- The vehicle/piece of equipment will be displayed along with the limit of fuel it can receive.
- You can now verify the correct Fob/Tag for the vehicle that you are fueling

Using Tags



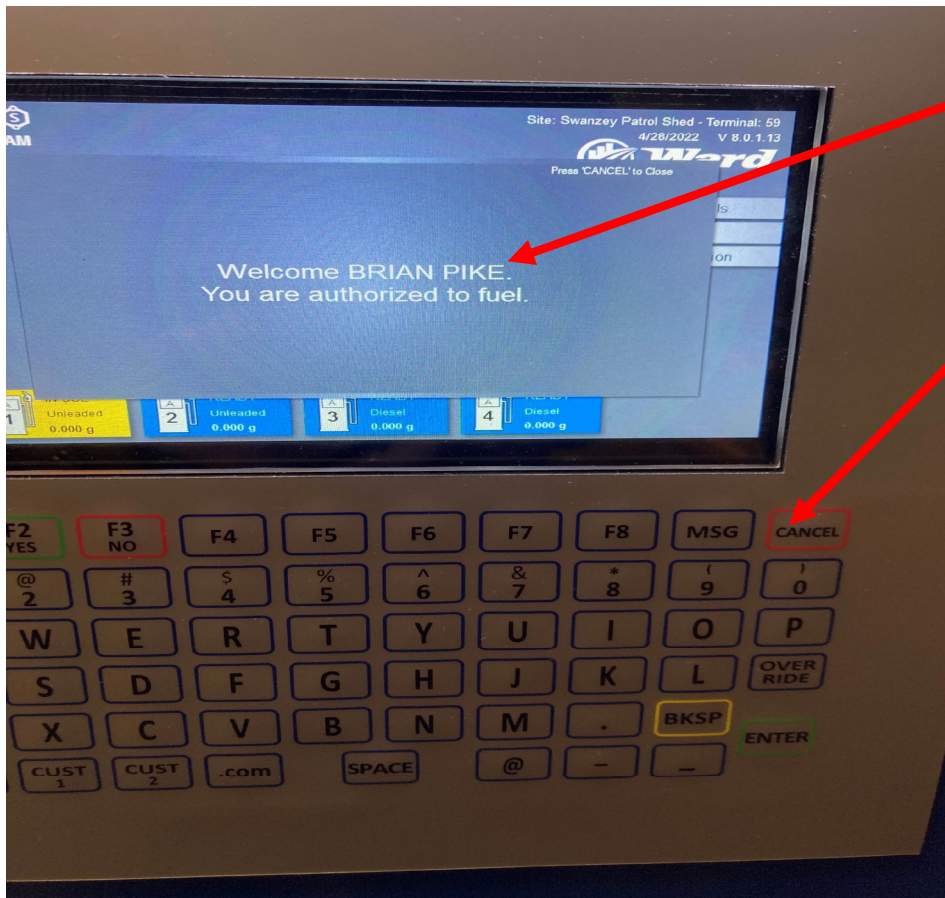
- Enter the vehicle's odometer or engine hours (no tenths and do not use the decimal point!), then push "Enter".
- **CAUTION** – the system will require accurate odometers and/or hours; it compares it to the previous fueling entry.

Using Driver's I.D.



- Use the keypad to enter your Driver PIN#
- Press "Enter"
- The driver PIN # is located on the bottom of the driver's card (mag stripe), or the middle of the business card issued in lieu of the mag stripe card.

Using Driver's I.D.



- Your name will appear on the screen
- If another name appears due to incorrect entry, press “Cancel” and start again.

Begin Fueling



- Place nozzle into vehicle
- Engage pump lever
- Begin fueling

Notes:

- You must select the pump before you can enter any information.
- The Vehicle Fob/Tag needs to be used prior to entering the Driver's PIN number.
- Pressing the “Cancel” button resets the authorization process.
- Pressing the “BKSP” (backspace) button allows you to correct an input error such as entering the incorrect Driver ID digit.

Troubleshooting

- Call Fuel Distribution at 603-271-2056 from 7:00 am to 4:00 p.m. with any issues. Outside of normal business hours, call the Traffic Management Center 24-hour dispatch at 603-271-6862 to report issue you are having with the site.
- **Please have available the vehicle plate number, driver PIN number, name, description of the problem, and a contact number so we can contact you.**